

FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.

DRAFT MINUTES

February 25 and 26, 2021

Via GoToWebinar

Present:

Board of Directors

Gloria Colvin
Gene Coppola
Claire Dygert
Dr. Ramona La Roche
Kathleen Malloy
Dr. Jinfang Niu
Elizabeth Uchimura
Rachel Walton

Division Staff

Alison Davidson
Lindsey Harrington
Amy Johnson
Kymberly Keaton-Emmert
Tom Peña

Guests

Secretary Laurel Lee

Absent

Matt Daugherty

Call to order

The meeting was called to order at 1:00 p.m. Eastern on February 25, 2021. A quorum was noted.

Adoption of agenda

Claire Dygert moved to adopt the draft agenda. The motion was seconded, and the agenda was unanimously adopted.

Approval of minutes from the December 14, 2020 meeting

Elizabeth Uchimura moved to approve the draft minutes. The motion was seconded. The board requested that language be added to the minutes noting board members that had resigned and/or not sought renomination in 2020. The minutes from the December 14, 2020 meeting, as amended, were unanimously approved.

Introduction of board members, staff and guests

Secretary of State Laurel Lee welcomed the board, and board members and Division staff introduced themselves.

Election of Executive Committee

The board nominated following members to its Executive Committee:

President – Gene Coppola
Secretary – Rachel Walton
Treasurer – Claire Dygert

Gloria Colvin moved to elect the committee as nominated. The motion was seconded, and the committee was unanimously elected as nominated.

Financial report

Director's office staff presented the year-to-date budget to the board and an update of the current account balance. Staff alerted the board to the omission of a line item of \$1,000 originally agreed upon by the board at the June 22, 2020 meeting and requested guidance on placement of the line item within the budget. The board asked that the line item be added to "Other Programs." The board discussed donation amounts for upcoming conferences, agreeing to donate \$500 in sponsorship per conference (FLA, FRMA, SFA and FAME) if conference sponsorships were being offered.

Staff also updated the board on the progress of the new brochure. The board requested that a quantity of brochures be allotted to each member for distribution.

Director's comments

Division Director Amy Johnson provided a brief update of Division activities to the board including the status of building closure at the R.A. Gray Building, new staff hires, the convening of legislative session on March 2, 2021, and the Division's support of libraries. Ms. Johnson also answered questions from the board regarding the Archives stipend program, reported on the Statewide Digital Initiative's recent invitation to negotiate, and invited the board to attend the quarterly Division Update on March 18, 2021 and a virtual Division Orientation in May 2021.

Business items

The board discussed their long-range plan and the goals that have been accomplished. The board also discussed prioritization of remaining goals and agreed that the long-range plan would be a focus of business at the June 15-16, 2021 meeting of the board. The board revisited and reiterated their desire to invite DLIS staff to present updates/areas of need at board meetings and to invite representatives from Friends groups around Florida to attend meetings and engage in partnership.

New Business

The board requested that Division staff schedule meeting dates for FY2021-22 along the same lines as those scheduled for FY2020-21.

Next meeting

The board will meet virtually on June 15, 2021 from 1 to 5 p.m. Eastern and June 16, 2021 from 9 a.m. Eastern to conclusion.

Public comment

A call was made for public comment and there was none.

Adjourn

Kathleen Malloy moved to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 10:41 a.m. Eastern on February 26, 2021.